

মিটিং রেজল্যুশন বই

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	1	উপস্থিত সভ্যগণের নাম	স্থান / Place	Principal's Room.
তারিখ / Date	11/07/2018	NAME OF MEMBERS PRESENT	সময় / Time	12-30

১।	Basch	৮।	8	১৫।	15
২।	Chittaranjan Naskar	৯।	9	১৬।	16
৩।	Granger Bagchi	১০।	10	১৭।	17
৪।	Sahabul Islam	১১।	11	১৮।	18
৫।	Asadul Haque	১২।	12	১৯।	19
৬।		১৩।	13	২০।	20
৭।		১৪।	14	২১।	21

নং / No. রেজল্যুশন / Resolution Adopted

ডোমকল গার্লস্ কলেজ
স্থাপিত-২০১১
ডোমকল, মুর্শিদাবাদ, ৭৪২৩০৩



[Govt. Aided]
Affiliated to University of Kalyani

DOMKAL GIRLS' COLLEGE
ESTD-2011
Domkal, Murshidabad, 742303


NOTICE-IQAC/1

Date: (07/07/2018)

It is hereby notified to all members of the IQAC of Domkal Girls' College that a meeting has been scheduled for 11.07.2018 (Wednesday) at 12:30 pm in the Principal's Chamber.

The meeting will be conducted on the following agenda:

1. Routine for new academic session 2018-19
2. Preparation of Academic Calendar for academic session ~~2018-2020~~ 2018-19
3. Observance of important and relevant days and occasions throughout the session
4. Students' Orientation for CBCS
5. Post-promotion Increment of Dr Anasua Bagchi and Mr Chittaranjan Naskar.
6. Discussion of progress of work regarding impending WBCSC appointments vacancies
7. Discussion regarding organizing departmental special lectures.
8. Miscellaneous


 Signature of Coordinator 07/07/2018
 Coordinator
 IQAC
 Domkal Girls' College

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**Details of meeting Internal Quality Assurance Cell (IQAC), held on
11/07/2018**

Attendees:

Name	Signature
Dr. Anasua Bagchi (Chairman)	<i>Anasua Bagchi</i>
Mr. Chittaranjan Naskar (Coordinator)	<i>Chittaranjan Naskar</i>
Mr. Parbati Sankar Nandi	<i>Parbati Sankar Nandi</i>
Mr. Anisur Rahaman	<i>Anisur Rahaman</i>
Mr. Ganga Sagar Rajak	<i>Ganga Sagar Rajak</i>
Mr. Asadul Hoque	<i>Asadul Hoque</i>
Mr. Sahabul Islam	<i>Sahabul Islam</i>

The meeting started in the presence of the above members:

Agenda-1: Routine for new academic session 2018-19

Routine for the running academic session will be prepared immediately by the Routine sub-committee. Mr. Chittaranjan Naskar Asst. Prof. department of Bengali and convener of Routine sub-committee

Agenda-2: Preparation of Academic Calendar for academic session 2019-2019

Mr. Parantap Chakraborty, Assit. Prof and Convener of Academic sub-committee is empowered to prepare the academic Calander for the academic session ~~2019-20~~ 2018-19

Agenda-3: Observance of important and relevant days and occasions throughout the session.

Mr. Chittaranjan Naskar, Asst. Prof. department of Bengali and convener of cultural sub-committee are empowered to observe the important and relevant days and occasions throughout the session.

Agenda-4: Students' Orientation for CBCS.

An orientation programme for the students to be organized for understanding the CBCS system in detail by the heads of each department in the third week of July.

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Agenda-5: Post-promotion Increment of Dr Anasua Bagchi and Mr Chittaranjan Naskar.

It is noted that the Government offers increments for M.Phil and PhD vide memo no. 892-Edn(U) dated 04/11/2016, and corrigendum dated 896 Edn(U) dated 08.11.2016. Dr. Anasua Bagchi and Mr. Chittaranjan Naskar are eligible for M.Phil increments respectively. The college to take a regular follow-up of the work proceedings at the Higher Education department regarding this.

Agenda-5: Discussion of progress of work regarding impending WBCSC appointments vacancies.

The College to send relevant documents to WBCSC for the 12 new posts of Assistant Professor that have been granted to the college vide memo no. 650-Edn(CS)/4E-39/2017 dated 11.06. 2018 and ensure that all posts are included in the next cycle of WBCSC recruitments.

Agenda-7: Discussion regarding organizing departmental special lectures.

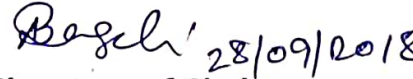
All Departments will organize special lectures this semester.

Agenda-8: Miscellaneous

- Student Satisfaction Survey to be conducted by the institution.
- The IQAC recommends general preparation of the institution for NAAC assessment as the college has already applied for 2F UGC affiliation.
- Mr. Chittaranjan Naskar, Assistant Professor of Bengali, who joined Domkal Girls' on 12/12/2014 is due for his first promotion on 12/12/2019 and therefore he should undertake the requisite orientation/induction programme and refresher course at the earliest possible time. The college should issue relevant no-objection certificates when necessary.
- Mr. Parantap Chakraborty, Assistant Professor of English, who joined Domkal Girls' on 15/07/2015 is due for his first promotion on 15/07/2021 and therefore he should undertake the requisite orientation/induction programme and refresher course at the earliest possible time. The college should issue relevant no-objection certificates when necessary.
- A translation workshop will be held in the college during this academic year which will be convened by Mr. Parantap Chakraborty. He is authorized to approach the Centre of Comparative Literature, Visva-Bharati for a collaboration on this workshop.

There is not any other matter. Therefore, the meeting ended, thanks to the chair.


Signature of Coordinator 28/09/2018
Coordinator
IQAC
Domkal Girls' College


Signature of Chairman
Teacher-In-Charge
Domkal Girls' College